

INVITATION FOR BIDS

The City of Kingston is seeking sealed bids for Contract No. RFB-K19-01 Rondout Neighborhood Center Lower Roof Replacement Project, 103 Broadway, Kingston, New York, are sought and requested as set forth in drawings and specifications prepared by Brinnier and Larios, P.C., 67 Maiden Lane, Kingston, New York 12401.

The proposal is for General Construction and includes, but is not limited to: tearoff of the existing roof covering, flashings and edge metal and furnishing and installation of new insulation, fully adhered roofing system and related accessories.

Sealed proposals, completed on forms provided with these contract documents, shall be received by the City of Kingston Purchasing Department, City Hall, 420 Broadway, Kingston, New York until 11:00 AM o'clock on Tuesday, December 17, 2019, at which time they will be opened and read aloud.

All of the contract documents, including Instructions to Bidders, Proposal Forms, General Conditions governing the contract, Drawings and Detailed Specifications, may be examined at the office of the City Purchasing Department, City Hall, 420 Broadway, Kingston, New York and the office of Brinnier and Larios, P.C., 67 Maiden Lane, Kingston, New York. Copies of these documents may be obtained at these offices at no charge (limit of one per party). Contract documents will be sent via first class mail upon receipt of a request with a \$10.00 payment. Payment for documents represents reproduction costs, postage and handling and is therefore non-refundable.

Digital copies of all contract documents may also be obtained by visiting www.brinnierandlarios.com. All online contract documents are free of charge and bidders must complete the necessary registration form to receive the links for digital download. Brinnier and Larios, P.C. is not responsible for the accuracy of any digital contract documents that are downloaded outside of the direct download from our website.

Each bidder must deposit with his bid, security in the amount of not less than five percentum (5%) of the base bid in the form of a certified check of bid bond subject to the conditions of this contract.

The successful bidder shall furnish a Performance Bond and a Labor and Material Payment Bond in the amount of 100% of the accepted bid as set forth in the Bid Form. These Bonds shall be in compliance with the Specifications.

Any contract or subcontract resulting from this bid invitation will be required to comply with the President's Executive Order No. 11246 and 11375. The requirements for bidders and contractors under these orders which concern nondiscrimination in employment are explained in the Instructions to Bidders.

The bidder, by signing his proposal, certifies that he is fully aware of the State Laws regarding the non-collusion bidding certification. No separate forms will be required, but the actual signing of the proposal includes such a statement and is included in the proposal.

The City of Kingston expressly reserves the right to waive any informalities in or to accept any bid, or to reject any and all bids, or to award on any or all items, as the interest of the City may appear to require.

The City of Kingston is an exempt organization under the Tax Laws and is exempt from payment of Sales and Compensating Use Taxes of the State of New York and Cities and Counties of the State of all materials which are to be incorporated into the project, pursuant to the provisions of the Contract. These taxes are not to be included in the Bid.

Contractors are required to take affirmative steps to utilize small firms, minority-owned firms, women-owned firms or labor surplus firms.

No bidder may withdraw his bid within 45 (forty-five) days after the actual date of the opening thereof.

By order of the Mayor, City of Kingston, City Hall, 420 Broadway, New York, an equal opportunity/affirmative action employer.

Date: 12/2/19

Brian Woltman, Purchasing Agent